

Title	WS	JTC	Company	Basic Electricity Test	Basic Electronics Test	Dig. Comm. & Comp. Literacy Test (DCCL)	Systems Specialist Technician Knowledge Test (SST_KT) Effective 7/1/2007	Network Services Administration Test	Circuit Layout Assigner Test (CLAT)	Verbal Spelling	Physical Performance Test (PPT)	CWIZ Computer Typing Test (CCTT)	SK Data Entry Skills Test (SDEST)	SK Ten Key Data Entry	BellSouth Customer Facing Profile	Customer Care Profile (CCP)	PRADCO MAP Assessment	Sales Profile (SP)	Structured Interview & Portfolio Review	Video Portfolio Review	Regional Sales Mgr Interview (RSMI)	BEL Sales Associate (Consumer)	BEL Sales Associate (SBS)	BEL Service Representative	BEL Service Consultant (LB)	BEL Customer Service Associate (LB)	BEL Service Specialist	BEL Consumer Services	BEL Communications Specialist		
Scores Valid** (see note below)				7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	1 yr	6 mo	6 mo	6 mo	7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	
Retest Interval 1 (months)				6	6	6	6	6	6	6	6	3	3	3	6	6	12	6	6	6	6	6	12	12	12	12	12	12	12	12	
Retest Interval 2 (months)				12	12	12	12	12	12	12	6	6	6	6	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	
Accounting Assistant	16	0003	BSC,BASC,BST,BAP										x																		
Accounting Clerk	10	0004	BAP										x																		
Accounting Specialist	18	4629	BSC,BASC,BST,BAP										x																		
Administrative Reports Clerk	10	0021	BAP									x	x																		
Asset Management Assistant	5D	9232	BST, Internet Services																												
Asset Management Specialist	5F	9233	BST, Internet Services																												
Billing Verification Assistant	16	9180	BST										x																		
Block Administration Specialist	20	9214	BST																												
Center Assistant	6B	9217	NDA																												
Circuit Layout Assigner	32	0605	BST						x				x																		
Claims Specialist	18	9125	BST										x																		
Collections Representatives - Consumer	21	9148	BST												x																
Collections Representatives - Non-Consumer	18, 21	9211, 9148	BAP, BASC																												
Communications Assistant	21	4724	BST,BAP										x																		
Communications Specialist	19, 3	9119,9120	BST												x																
Communications Technician	30	0123	BST	x	x							x																			
Compliance Assistant	16	9191	BST									x																			
Computer Attendant	14	0727	BST,BAP										x																		
Course Customization Assistant	16	9195	BST																												
Credit Assistant	18	9518	BAP												x																
Customer Care Assistant	5D	9239	BST, Internet Services																												
Customer Care Representative	21	9501	BAP										x																		
Customer Care Specialist	22	9502	BAP										x																		
Customer Relations Administrator	5C	9238	BST, Internet Services																												
Customer Service Agent	5D	9230	BST, Internet Services												x																
Customer Service Assistant	16	9190	BST									x																			
Customer Service Associate	27	9129	BST												x																
Cyber Representative	SR	9512	BAP																								*				
Departmental Assistant	5B	9229	BST, Internet Services																		x										
Digital Technician	32	9153	BST	x	x						x																				
Directory Advertising Sales Representative	P1, P2	0969	BAP																							x					
Directory Advertising Sales Representative - Expansion Market	P1, P2	9517	BAP																							x					
Directory Artist	18	9114	BAP																												
Directory Clerk	10	0975	BAP									x	x																		
Directory Composer	16	1016	BAP										x																		
Directory Customer Service Representative	21	9109	BAP										x																		
Directory Special Account Representative	S1	9112	BAP																												
Directory Telephone Sales Representative	T1, T2	0992	BAP																												
Dispatch Assistant	12	9145	BST																												
Drafting Assistant	14	9143	BST					x																							
Electronic Technician	32	9115	BST	x	x	x																									
Engineering Assistant	16	1230	BST																												
Equipment Coordinator	5H	9234	BST, Internet Services					x					x																		
Facilities Assignment Specialist	20	1350	BST																												
Facility Technician	32	9118	BST	x																											
Facility Technician's Helper	24	0506	BST																												

Note: Incumbents in the following job titles will be required to take the Data Entry Test and qualify at the moderate level for jobs with a Data Entry requirement, unless otherwise indicated on the Matrix: DT, ET-CO, FT, OTP, ST, OPR, NDA OPR, AND ALL BAPCO TITLES. Incumbents in all other job titles are exempt, unless testing for a BAPCO position where Data Entry is required.

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Spanish testing may be required (scores are valid for 7 years).

M=Moderate Req
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Title	WS	JTC	Company	Basic Electricity Test	Basic Electronics Test	Dig. Comm. & Comp. Literacy Test (DCCL)	Systems Specialist Technician Knowledge Test (SST_KT) Effective 7/1/2007	Network Services Administration Test	Circuit Layout Assigner Test (CLAT)	Verbal Spelling	Physical Performance Test (PPT)	QWIZ Computer Typing Test (CQTT)	SK Data Entry Skills Test (SDEST)	SK Ten Key Data Entry	BelSouth Customer Facing Profile	Customer Care Profile (CCP)	PRADCO MAP Assessment	Sales Profile (SP)	Structured Interview & Portfolio Review	Video Portfolio Review	Regional Sales Mgr Interview (RSMI)	BEL Sales Associate (Consumer)	BEL Sales Associate (SBS)	BEL Service Representative	BEL Service Consultant (LB)	BEL Customer Service Associate (LB)	BEL Service Specialist	BEL Consumer Services	BEL Communications Specialist	Note: Incumbents in the following job titles will be required to take the Data Entry Test and qualify at the moderate level for jobs with a Data Entry requirement, unless otherwise indicated on the Matrix: DT, ET-CO, FT, OTP, ST, OPR, NDA OPR, AND ALL BAPCO TITLES. Incumbents in all other job titles are exempt, unless testing for a BAPCO position where Data Entry is required.	
Scores Valid** (see note below)				7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	1 yr	6 mo	6 mo	6 mo	7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	
Retest Interval 1 (months)				6	6	6	6	6	6	6	6	3	3	3	6	6	12	6	6	6	6	6	12	12	12	12	12	12	12	12	
Retest Interval 2 (months)				12	12	12	12	12	12	12	6	6	6	6	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	
Field Service Technician	4T	9245	BSLD																												
Forecast Assistant	16	1452	BST										x																		
Frame Attendant	24	1461	BST																												
General Assistant	4A	9225	BSLD																												
General Office Assistant	5A	9228	BST, Internet Services																												
Graphics Assistant	16	0198	BST																												
Heavy Equipment Operator	1C	9137	UTIL.OPS																												
Independent Company Assistant	16	9121	BST										x																		
Information Services Assistant	2B	9218	BST						x																						
Internet Sales Representative - Premise	SR,S1	9516	BAP																x												
Investigation Assistant	16	9192	BST										x																		
Line Translations Specialist	20	9193	BST										x																		
Machine Operator	1B	9173	UTIL.OPS																												
Maintenance Administrator	20	4609	BST										x																		
Maintenance Specialist	20	9301	BST										x																		
Major Account Representative	M1	9107	BAP														x														
Material Service Coordinator	25	4614	BST																												
Multi-Media Technician	32	9128	BST	x	x	x																									
Network Administration Assistant	16	4696	BST										x																		
Network Analysis Specialist	18	9124	BST										x																		
Network Analyst Assistant	5D	9235	BST, Internet Services																												
Network Analyst I	5F	9236	BST, Internet Services																												
Network Analyst II	5H	9237	BST, Internet Services																												
Network Assistant	14	9116	BST										x																		
Network Attendant	12	9127	BST										x																		
Network Translations Assistant	16	9122	BST										x																		
Office Assistant	10	9156	BSC,BASC,BST										x																		
Office Assistant (PRO)			BASC										x	x																	
Office Clerical Assistant	2	4526	BSC,BASC,BST,BAP																												
Operator	11	2419	BST							x																					
Outside Plant Technician	30	2024	BST	x							x																				
Payment Processing Assistant	4	9270	BASC																												
Photographic Assistant	16	2577	BAP																												
Premise Collector	C1	9510	BAP																												
Premise Non Billing Representative	PH	9514	BAP																												
Processing Assistant	10	9157	BST										x																		
Processor Technician	32	9133	BST	x	x	x																									
Provisioning Specialist	20	4580	BST										x																		
Publishing Artist	21	9505	BAP																												
Records Management Center Representative	18	9194	BASC																												
Repair Service Attendant	12	2971	BST										x																		
Retention Agent	5E	4244	Internet Services												x																
Sales Associate	27	9199	BST (Small Business)												x																
Sales Associate	27	9199	BST (Consumer)												x																
Sales Clerk	10	3102	BST										x																		

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Non Management Job Title/Test Matrix

Title	WS	JTC	Company	Basic Electricity Test	Basic Electronics Test	Dig. Comm. & Comp. Literacy Test (DCCL)	Systems Specialist Technician Knowledge Test (SST_KT) Effective 7/1/2007	Network Services Administration Test	Circuit Layout Assigner Test (CLAT)	Verbal Spelling	Physical Performance Test (PFT)	QWIZ Computer Typing Test (CQTT)	SK Data Entry Skills Test (SDEST)	SK Ten Key Data Entry	BellSouth Customer Facing Profile	Customer Care Profile (CCP)	PRADCO MAP Assessment	Sales Profile (SP)	Structured Interview & Portfolio Review	Video Portfolio Review	Regional Sales Mgr Interview (RSMI)	BEL Sales Associate (Consumer)	BEL Sales Associate (SBS)	BEL Service Representative	BEL Service Consultant (LB)	BEL Customer Service Associate (LB)	BEL Service Specialist	BEL Consumer Services	BEL Communications Specialist	
Scores Valid** (see note below)				7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	1 yr	6 mo	6 mo	6 mo	7 yr	7 yr	7 yr	7 yr	7 yr	7 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr	2 yr
Retest Interval 1 (months)				6	6	6	6	6	6	6	6	3	3	3	6	6	12	6	6	6	6	6	12	12	12	12	12	12	12	12
Retest Interval 2 (months)				12	12	12	12	12	12	12	6	6	6	6	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Sales Team Support Artist	22	9117	BAP																	X										
Sales Team Support Clerk	14	9174	BAP										X																	
Senior Office Assistant	10	9226	BST																											
Service Assistant	14	3307	BST																											
Service Consultant	36	0153	BST												X										X					
Service Representative	23	3355	BST (Non-Consumer)										X																	
Service Representative	23	3355	BST (Consumer)												X								*							
Service Specialist	25	9205	BST																							X				
Services Technician	30	4610	BST	X						X																				
Special Assistant	14	9147	BSC,BASC,BST											X																
Special Clerk	14	3372	BAP									X		*																
Special Clerk-Market	14	9508	BAP									*	X																	
Special Clerk-NYPS	14	9500	BAP									*	X																	
Special Services Assistant	16	9139	BST										X																	
Special Services Representative	18	3392	BST									X	X																	
Supplies Assistant	10	9142	BST										X																	
Switching Equipment Installation Technician	32	3535	BST	X	X	X																								
Switching Equipment Technician	32	3552	BST	X	X	X																								
Systems Specialist Technician	32	9171	BST				X																							
Systems Technician	32	4611	BST	X	X																									
Technical Assistant	24	3709	BST										X																	
Technical Consultant	32	9227	BST	X	X																									
Telephone Non Billing Representative	TH	9513	BAP																		X									
Telephone Sales Specialty Rep	SR,S2	9509	BAP																		X									
Testing Technician	32	9151	BST	X	X																									
Toll-free Provisioner	4G	9246	BSLD																											
Utility Worker	1A	9172	UTIL OPS																											
Wire Technician	6	9154	BST																											
Workforce Analyst	5D	9231	BST, Internet Services																											

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